



PRICELISTS

TYPING	PRICE
Assignment (Next Day Collection)	R 25.00
Assignment/Page	R 30.00
Constitution Per Page	R 25.00
CV Own format Per Page	R 25.00
CV with cover page	R 25.00
Letter Full Page	R 20.00
Letter Half Page	R 15.00
CV standard	R 15.00
Quotation/Invoice	R 30.00

IT SUPPORT	PRICE
Callout fee	R 700.00
Clean Virus& install Ant-Virus	R 400.00
Driver/Printer Installation	R 400.00
Drivers Full Pack	R 450.00
Full installation windows 10	R 650.00
Full installation windows 11	R 700.00
MS Office 2010	R 250.00
MS Office Installation 2013/2016	R 400.00
MS Office Installation 2019	R 450.00
MS Office Installation 2021	R 500.00
Password Reset (XP/Vista/Windows 7)	R 450.00
Pc Check-Up	R 150.00
Update Windows/Antivirus	R 400.00
Adobe Applications	R 300.00
Windows 10 Installation	R 500.00

DESIGN	PRICE
Business Card Design	R 150.00
Company Profile Design	R 350.00
Company Profile Design Corporate	R 650.00
Design a corporate Identity (Logo,Business card, letterheads etc)	R 1,200.00
Design a corporate Identity Branch Store	R 650.00
Design Banner	R 250.00
Design Brochure	R 180.00
Design Calendar	R 250.00
Design Flyer	R 120.00
Design Invitation	R 120.00
Design Obituary	R 80.00
Design Poster	R 180.00
Design Tickets	R 180.00
Letter Head Design	R 100.00
Logo Design	R 350.00
Logo Design Corporate	R 550.00

BUSINESS SERVICES	PRICE
BEE Certificate (Sworn Affidavit)	R 150.00
Central Supplier Database Reg	R 300.00
Central Supplier Database update	R 150.00
Close Corporation Conversion to Company	R 400.00
Company Address Amendments	R 150.00
Company Profile Content (per page)	R 150.00
Director Amendments	R 300.00
Financial Year End Change	R 150.00
Income Tax Registration	R 500.00
Memorandum of Incorporation	R 150.00
New Company Registration	R 470.00
CIPC Returns	R 150.00
CIDB Reg	R 750.00
Re-instate De-registered Company	R 400.00
Share Certificate	R 100.00
Special Resolution - after 30 days of meeting	R 350.00
Special Resolution - within 30 days of meeting	R 150.00
Tax Clearance Certificate	R 150.00
VAT Registration	R 500.00
Invoice template	R 85.00
Quotation Template	R 85.00
Letter of Good Standing	R 350.00
Company Profile	R 450.00

FAX, SCAN & BINDING	PRICE
Assistant Per 15 Minutes	R 15.00
Email printout	R 3.00
Fax 086	R 10.00
Fax International	R 20.00
Fax Local	R 10.00
Fax National	R 13.00
Received Fax	R 4.00
Scan	R 4.00

MOBILE SUPPORT	PRICE
Apple devices software	R 500.00
Apple id set up & app download	R 400.00
Charging block	R 350.00
Email Account	R 50.00
Microsoft's phones (Lumia) software & setup of it.	R 300.00
Mobile Apps	R 50.00
Mobile ID's	R 100.00
Network Signals	R 300.00
Pattern Removal	R 150.00
Phone Wipe	R 300.00
Samsung Tizen	R 200.00
Software Update	R 400.00
Update existing software on android's phones	R 250.00

ONLINE SERVICES	PRICE
PSIRA Application & client must have R60 on the card to pay PSIRA	R 60.00
SASSA Application	R 60.00
School Application	R 60.00
University Application	R 60.00
SARS efilling	R 150.00

RETAIL	PRICE
A3 Lamination	R 30.00
A4 Lamination	R 18.00
Binding 12mm (with Plastic Cover)	R 30.00
Binding 16 mm (with Plastic Cover)	R 42.00
Binding 24mm (with Plastic Cover)	R 42.00
Binding 30mm (with plastic Cover)	R 54.00
Binding 8mm (with Plastic Cover)	R 18.00
CD-R	R 3.50
Computer Screen Ads per week	R 300.00
DVD-R	R 7.20
Envelope A4	R 6.00
Envelope C4 (Small)	R 2.50
Plastic Sleeve	R 3.50
Pen	R 3.50
A3 Envelope	R 8.00

INTERNET (MEMBER CONTRACT)	PRICE
1 Hour	R 15.00
30 Minutes	R 10.00

INTERNET (NON-MEMBER)	PRICE
1 Hour	R 20.00
15 Minutes	R 7.00
30 Minutes	R 13.00

